ME 4054W Progress Report

Name (please print): ____________________________________________

Project: ________________________________________________________

Date: ____________________________  Student ID: ______________________

What did you, as an individual, accomplish on your project over the last week? (Please be specific.)

What are your (individual) project goals for the upcoming week?

Please estimate how many hours you invested in the project during the previous week: _______
(Average expectation is about 12 hrs/week, including group meeting time & workshops but not lectures.)

Please briefly appraise your project’s status. Is your project on schedule? If not, what are the bottlenecks? What needs to be done to overcome them? What point of the design cycle is your team at? Did any unforeseen problems arise over the last week? Were any milestones reached?