



UNIVERSITY OF MINNESOTA

Hazardous Waste Generator Record of Training

Please Print *Last Name* *First Name*
 Name: _____ | Employee ID#: _____
 Department & Division: Mechanical Engineering
 Job Title: _____
 Training Date: August 28, 2007 (2:30 – 4:30 PM)
 Length of Training: Two Hours
 Instructor(s) & Job Title: T. Simon (RSO)

- Use of the University of Minnesota *Hazardous Chemical Waste Management Guidebook*
- Hazardous waste definitions
- Labeling of hazardous waste storage containers
- Completion of the waste packing forms
- Contacting the Chemical Waste Program for waste collection
- Closure of containers
- Container inspections (weekly for non-satellite)
- Secondary containment for free liquid wastes
- Storage of incompatible wastes (separate by tray, cabinet, room, etc.)
- Storage of lead-acid batteries (indoor, curbed, impermeable)
- No hazardous waste allowed in trash or salvage dumpsters
- Who to call for hazardous waste information
- Who to call for approval to sewer non-hazardous chemicals
- Evaporation of chemical residues is not allowed
- Management of problem wastes (unknowns, shock-sensitive, etc.)
- Emergency chemical spill response procedures - 911
- Pollution prevention techniques
- Self auditing procedures
- Other (list): ME protocols, laser radiation safety, emergency response

This is to certify that the employee/student named above has completed the above training.

 Employee's or Student's Signature

 Date

 Department RSO Signature

 Date

Keep this record for at least three years beyond the termination date of the employee (Minn. Rule 7045.0454 Subp.7). Store in Department Office with Laboratory Safety Standard – Chemical Hygiene Plan (BA-725A) or MERTKA (BA-725) training records. This record must be made available upon request by County, State, Federal or University of Minnesota Environmental Health and Safety Hazardous Waste Inspectors.

Questions: Refer to your University of Minnesota Hazardous Waste Management Guidebook or call the Chemical Waste Program at (612) 626-1604.

Revision 9/2006