

ME/IE Graduate Student Travel Grant Request

Qualifications:

1. Travel grants are available to full-time ME/IE graduate students who are presenting papers at technical conferences (poster presentations are not included).
2. Must be approved prior to travel.
3. M.S. students may not receive more than one grant during their program.
4. Ph.D. students may not receive more than two grants during their program and no more than one per year.
5. Amount available per grant is either \$300 or one half of the total cost, whichever is less.

Instructions:

1. Prior to the conference, complete this form and attach a copy of the conference proceedings showing that your paper will be part of the program.
2. Submit two copies of this form to Professor Traian Dumitrica (mailbox located in ME 1100).
3. Once travel is completed, submit your completed Travel Grant Expense form along with an Employee or Non-Employee Travel Reimbursement request to Betsy Antinozzi (ME1100).

Name	_____	Email	_____
Address	_____	Phone	_____
City, State, Zip	_____	Student ID	_____
Degree (check one): <input type="checkbox"/> M.S. <input type="checkbox"/> Ph.D.			
Have you received a prior grant? <input type="checkbox"/> No <input type="checkbox"/> Yes (date: _____)			

Paper Title: _____

Author(s): _____

Conference Name: _____

Date(s)

Location

I certify that I have met all of the qualifications listed above.

Student Signature

Advisor Signature

Traian Dumitrica graduate Fellowship Committee

Date Approved: _____