

## ME 4054 ADVISOR PROJECT EVALUATION FORM

Please evaluate the results of the design project that you advised this semester. Your input will help the Course Coordinator to determine the final grade for the students on your team

### **Project Evaluation**

**Final Report:** Read and evaluate for the ability of the report to clearly describe the design. Evaluate the report on content, organization and quality of writing, using your expectations for professional engineering report writing as the quality metric. To understand what the students were asked to do on the report, see the final report instructions ([www.me.umn.edu/courses/me4054/assignments](http://www.me.umn.edu/courses/me4054/assignments)).

Score the report on a 1-10 scale with 7 being an average report that met expectations. Score above 7 if the report exceeds expectations and below 7 if the report was below expectations.

**Design:** Evaluate the outcome of the project based on the design developed by the team. Score on a 1-10 scale with 7 being a design that met your expectations.

**Design Process:** Evaluate how well the team followed a formal design process throughout the semester. Score on a 1-10 scale with 7 being a process that met your expectations.

**Team Assessment:** Your overall assessment of your team. Score on a 1-10 scale with 7 being a team that met your expectations.

### **Student Evaluation**

Evaluate each student on their overall contribution to the design effort. Score on a 1-10 scale with 7 being a student whose contribution met your expectations.

### **Comments**

Please explain your scores using comments.

Your Name \_\_\_\_\_ Project Title \_\_\_\_\_

### **Project Evaluation**

	Score (1-10)	Comments
Final Report		
Design		
Design Process		
Team Assessment		

### **Student Evaluation**

Name	Score (1-10)	Comments